



P&C Update for meeting 8am Tuesday 8th August 2017

Treasurers Report

Update:

- Financials prepared as at 31 July 2017. Reminder: The financial year period is December through to end of November.
- P&C has transferred \$110K to CCPS for Teaching Support and Technology Support. Once term 3 Accounts are finalised, Yumiko will advise the amount of further P&C voluntary contributions which have been paid with Term 2 and Term 3 Accounts. Funds are available for P&C to now transfer the further \$5K for Teaching Support and \$5K for Technology Support to CCPS.
- Balance of accounts as at 31 July 2017:
 - Main Account: \$72,200
 - Saver Account (Building Fund): \$52,346
 - Band Account: \$14,087
- The June quarter BAS lodged end of July and a refund of \$1051 is expected.
- The P&C has paid the CodeCamp incursion deposit (\$3000.69) directly to CodeCamp. Total bill is \$10,002.30. Remaining \$7001.61 to be paid by P&C.
- An attempt was made to create online access to the ATO for lodging the BAS and managing ATO related business for the P&C. An AUSkey is required but ATO does not have up to date information about office bearers, in particular the treasurer. ATO are sending forms which will allow us to advise and change office bearer details and commence application for online access.
- Investigation of our ABN (old and new) with the ATO suggests Castle Cove P&C Association does not have DGR (Deductible Gift Recipient) status for the building fund. The School itself would appear to have DGR status attached to a building fund. If the P&C are to accept donations for the building fund, and provide a tax deductible receipt, we will need to apply for DGR status specific to the building fund (which can possibly be back dated). Apart from the initial application process, this will require an annual report to be submitted to the ATO in relation to the building fund.
- "Business banking online Authorised User – Authentication device Application" for Susannah Gallagher and Tom Huckerby have been submitted to St George bank. Awaiting authorisation – bank indicates tokens should be delivered to the school by 11th August 2017.

Action Items:

- Discuss DGR status for building fund and decide upon further action.
- Once ATO form is received, HH to advise ATO of P&C office bearers and arrange Online ATO access.
- HH to request Yumiko raises invoice for further \$10K Teaching/Technology support from P&C.



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Fundraising Events & Communications Report

Update:

- The accounts from the mid year function have been finalised and profit was \$25,490.09. Certificates have been done and distributed.
- Entertainment Book sales have now closed. Many thanks to Kellie Munn in managing this project. We raised \$1829.
- The cake stall organised by Year 4 & 5 parents was held at the Athletics Carnival on Wednesday 2 August and raised \$1127.70. Special thanks to Jane Graham and Stacey Allert and all the parents who baked and ran the stall on the day.
- Thanks to the Telstra grant and the additional funds raised by the P&C from the mid year function, coding workshops will be held in week 5. Feedback from this from parents and the children has been extremely positive.
- A BBQ will be held at Science under the Stars Friday 18 August. This will be organised by year 5 parents.
- Fathers Day stalls will be held in each class on Thursday 31 August with exception to year 5 & 6 who will be away at camp. Their stalls will be held on the Tuesday 29th. Class coordinators will be coordinating these with their class teachers.
- Year 3 will hold their year cocktail party on Saturday 9 September.
- Year 4 will hold their year cocktail party on Friday 15 September.
- Production of the artwork for the calendars/notebooks etc is underway. A timeline was approved by Anne Palmer, who is liaising with the class teachers. Brianna Pike is managing the project from the P&C side with assistance from the class coordinators. We are working with a new supplier this year due to the delay in delivery last year and have agreed to a delivery/distribution schedule in late November.
- Work is underway for the Moonlight Movie/International Food Market evening to be held Friday 20 October. We are working with parents who have volunteered to assist in hosting a Japanese, Thai and French market stalls and possibly one other on the evening.
- Kindy 2018 transition dates have been advised and the current Kindy parents will host morning tea in the library for new parents (Tuesday 31/10 and Thursday 2/11).
- Fundraising to date this year totals \$59,166.

Action:

- Comms/Events team to have meeting to review roles & responsibilities etc.
- Volunteers to be contacted to find additional people to fill P&C roles including: P&C newsletter copy, survey and grants.

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CASTLE COVE PUBLIC SCHOOL



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Sports Committee Report

Update:

- Athletics Carnival was held on Wed 2 August at Bannockburn Oval, Pymble
- Huge congratulations to Natasha Reynolds for running her first very successful carnival
- Great level of participation across the board
- Addition of class events a great idea to keep all moving throughout the day
- Positive feedback about the new venue – possibly look in to keeping it here next year.
- Sports Committee managed to hold 2 lunchtime sessions to work on throws and high jump leading in to carnival and this will continue for the Zone team over the coming weeks.

Action Items:

- Meet with Natasha for debrief
- Confirm the days to hold lunchtime sessions for zone.

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Band Report

Band Committee is meeting with Band Masters on a regular basis.

NSW University Band Festival

This will be held on Sunday 13th August. Information has been sent to participating bands regarding time and venue.

<https://schoolbandfestival.org.au/>

<https://schoolbandfestival.org.au/festival-info/parent-page/faqs-for-parents/>

Instrument Inventory

This year we will be offering instrument purchases for children moving from Training band into intermediate band as a priority, and for the year 6 students that want to continue after CCPS. Instruments due for retirement will also be offer for purchase, and to the community if the student currently renting is not interested in the investment

Band Breakfast 2017

Does the committee or school have a preference on dates for Band Breakfast this year? This is traditionally done as the last a final day for Bands. All rental instruments and music folders are left after the showcase.

Band Camp 2018

Dates for band camp 2018 still to be determined (note: conductors prefer to not hold in the last week of Term 1).

Preparation for 2018

Documentation updates are currently under way! Drafts will be ready for next meeting for committee comments.

Other

Band fundraising BBQ on election day. Can the office please confirm that this has been booked in as per the last meeting of the P&C.