



## P&C Update for meeting Tuesday 14<sup>th</sup> November 2017

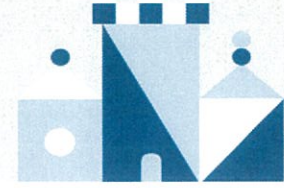
### Treasurers Report

#### Update:

- Financials prepared as at 31 October 2017. Reminder: The financial year period is December through to end of November.
- Balance of accounts as at 1 November 2017:
  - Main Account: \$57,797
  - Saver Account (Building Fund): \$52,432
  - Band Account: \$6,112
- P&C paid out to CCPS on 21 September 2017:
  - \$5K for Teaching Support
  - \$5K for Technology Support
  - \$20K for High Quality Learning Support
  - \$20K for Miscellaneous fund
- Further P&C Voluntary fees collected by CCPS with the term 2 and term 3 accounts, totalling \$18,631, were transferred by DET to CCPS P&C on 3 October 2017.
- On 25 October, Ireson First National Real Estate has generously provided a further \$2500 for the April to June quarter and \$2500 for the July to September quarter, bringing Ireson lead sponsorship funding to \$7500 for this year. A further \$2500 will be invoiced in December 2017.
- The September quarter BAS has been completed and a refund of \$3607 is expected shortly. The Band portion of the GST refund was transferred to the band account in advance (\$2194) on 1 November 2017 to assist the band to cover term 4 costs.
- Calendar Art sales of \$8,661.29 have been received; We are yet to be invoiced for the Calendar Art costs.
- P&C Banked \$471.70 in Year 6 fundraising to be held in trust and returned to Year 6 to purchase gift for the school.
- Formstack annual subscription is still attached to a former P&C member's credit card. Need to arrange another payment method: current P&C member credit card; or school to provide payment. Majority of Formstack use is by the school.
- Profit and Loss report to 31 October 2017 attached. Please note, final Moonlight cinema expenses of \$402.27 were paid on 1 November and are not reflected in the moonlight cinema expenses total
- Balance Sheet to 31 October 2017 attached.

#### Action Items:

- Prepare 2018 budget in response to P&C priorities as informed by 2017 activities and P&C survey 2017.
- Follow up Pickles Uniform commission payment for 2017.
- Formstack annual subscription – sharing cost between CCPS and P&C – setting up new payment method.



## P&C Update for meeting Tuesday 14<sup>th</sup> November 2017

### Band Report

#### *CCPS Band Meeting Minutes, November 2, 2017*

##### I. Dates for the Diary

###### 2017

Wednesday 15th Nov at 2pm training band recruitment concert for all of Yr2

Thursday 16th of Nov at 7.15pm Parent Band Information Evening in the Library

Monday 20th Nov of Nov 9.30-12.30 (TBC) – Instrument Trials for all of Yr2 and anyone else that would like to join or add an instrument to their repertoire

Monday 11th of Dec 7.30-9 Tentative date for Band Breakfast (Backup date Friday 8th December)

###### 2018

Band Camp - 3&4 May 2018 - at Scout Camp in Pennant Hills

Ryde East Music Festival - 28 May 2018

##### II. Instruments

Cleaning schedule decided for the hire fleet for end of 2017; some instrument classes earmarked for a deep clean; others will undergo the standard cleaning procedure and dent repair if required. Currently we are not planning on selling any instruments, and will assess purchases when the new registrations for 2018 are underway.

##### III. Contracts

Contracts for 2018 will be refreshed, and a section on replacement cost (not residual cost) added should an instrument be damaged beyond repair.

The option of \$150 bond was discussed but will not be implemented for 2018; this option will be left for discussion for future years. The bond practice is practiced by some other schools, but we are not in a position to implement a system for it this year.

##### IV. Additional checks for 2018

We plan to communicate with tutors and ask for instrument status reports from them directly that must be completed within 4 weeks of program start. The warranty on the cleaning expires after 4 weeks, and we will not cover additional repairs and cleans after that timeframe. This condition is already in the fine print of the hire contracts, but without the timeframe stipulated.

##### V. Shell renovations

The band committee is keen to schedule a “moving day” when we have to move all gear out of the shell for the imminent upgrade. This needs to be coordinated with the project manager and school.

Storage during renovations– we are keen to be allowed to use the chair room in the hall as secure storage during the renovations; or if school has some other options we would love to hear from them.



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### Band Forecast Cash Position

Period ending	31-Oct-17	30-Nov-17	31-Dec-17	Total	Comments
<b>Income</b>					
Revenue from tutors rent of rooms in 2017				-	I believe this was agreed that the funds would go to the band not the school. Have not seen anything to date so just an assumption as to potential total for the year. Removed as unlikely to collect
Pre payment of Band registrations for 2018 in 2017			5,000	5,000	This is the amount of pre payments we got in 2016
Instrument sales			500	500	We have not encouraged this this year - suggest we do.
GST Rebate		2,194		2,194	
<b>Total Income</b>		<b>2,194</b>	<b>5,500</b>	<b>7,694</b>	
<b>Expenses</b>					
<b>Band Camp Deposit</b>		(200)		(200)	
Training Band Master Fees		(1,078)	(2,002)	(3,080)	
Intermediate Band Master Fees		(890)	(2,190)	(3,080)	
Concert Band Master Fees			(2,860)	(2,860)	
Stage Band Master Fees		(308)	(1,232)	(1,540)	No fees have been collected for stage band in 2017. It has run at a loss of approx \$5500 (ex GST) in 2017
Band Camps/Performances Band master time		(154)	(308)	(462)	
Gerald Admin fee		(66)	(154)	(220)	
Instrument repairs		(100)	(100)	(200)	We have paid a lot out in repairs this year. This is assuming a normalised payment rate
Blow tests		(800)		(800)	Payment to tutors for the blow tests for Training band 2018
Band Breakfast			(800)	(800)	Final Concert and instruments handed in
<b>Total Expenses</b>	<b>0</b>	<b>(3,396)</b>	<b>(9,646)</b>	<b>(13,042)</b>	
<b>Net Income</b>	<b>0</b>	<b>(1,202)</b>	<b>(4,146)</b>	<b>(5,348)</b>	
Opening cash position		6,224	5,072	6,224	
Net Income	0	(1,202)	(4,146)	(5,348)	
<b>Closing Cash Position</b>	<b>6,224</b>	<b>5,072</b>	<b>876</b>	<b>876</b>	

# P&C

CASTLE COVE PUBLIC SCHOOL



## **P&C Update for meeting Tuesday 12<sup>th</sup> September**

### **Sports Report**

Meeting organised for Monday 13th November to discuss the 2018 Swimming Carnival.

Eugenie, Jane and Tanya will attend the meeting with Natasha.

Feedback from 2017 Carnival will be discussed to keep improving the running of the carnival to make it an enjoyable day with as much participation across the school as possible.