



**P&C Agenda Tuesday 13<sup>th</sup> February 2018, following the AGM, Castle Cove Public School Staffroom**

<b>Agenda Item</b>	<b>Time Allocated</b>	<b>Vote Required?</b>
Present and apologies	3 min	
Minutes of the previous meeting	2 min	Yes
Matters arising from the previous minutes <ul style="list-style-type: none"> <li>• Action items</li> </ul>	5 min	Yes
Principal's Report	10 min	
Discussion required from Reports provided: <ul style="list-style-type: none"> <li>- Treasurer</li> <li>- Communications Team – Sponsorship &amp; Fundraising</li> <li>- Band Coordinator &amp; Treasurer</li> <li>- Sports Committee</li> </ul>	20 min	
Correspondence	5 min	
Other Business <ul style="list-style-type: none"> <li>- Information Evenings / Forums update</li> <li>- Year and Class Coordinators</li> </ul>	15 min	

**We welcome and encourage all parents to attend the meetings, which are held on the 2<sup>nd</sup> Tuesday of each month during term, at 7:00pm.**

**P&C documents, including minutes of meetings are on the CCPS P&C website at [www.ccpsspandc.org](http://www.ccpsspandc.org)**