

MINUTES OF P&C MEETING
Tuesday 11th September 2018 – at 7pm CCPS Staffroom

PRESENT

H.Hill, D.Goh, C.Cowley, J.Cope, S.Jacobs, J.Godfrey, S.Gallagher, T.Huckerby, S.Dandy, K.Bentwitch, M.Byron, E.Bestic

APOLOGIES

M. Holmes, A.Cowley, C.York, B. Winoto, S.Edwards

MINUTES FROM PREVIOUS MEETINGS

Minutes from the P&C meeting on 12.06.18

- Moved H.Hill
- Seconded D.Goh

PRINCIPAL'S REPORT - Jeanette Cope

1. The Shell: The band's new storage area at the rear of the Shell is complete. The outside cladding and colour looks very smart, perfectly matching the building and looks as if it has always been there. The gyprock is also done on the inside of it. Outside the shade sail is up, the artificial grass and decking are underway and is going to make a huge difference to the whole look and functionality. There are a number of factors still causing delay to finishing. One, believe it or not, is the elusive and returning possums! The ceiling cannot be closed until there is certainty that they can no longer get in. Completion date is now the first week in Term 4.

2. P&C funding so far this year: We are so very fortunate to have such an interested and supportive P&C who work hard throughout the year to aid the work that teachers do and bring so many extras to all our students that engage them and enrich their learning. In addition to the funding for additional teacher time for MultiLit, literacy and numeracy support, the P&C have budgeted for additional technology resources:

10 Computers for Computer Lab
45 iPads upgrading from original iPad2
86" Interactive Panels for the refurbished shell
Coding -15 Spheros for Year 4, and 4 Cubetto Robots Kits for Kindergarten

Other areas so far this year to be funded have included sports, English, maths, history and science. Some examples are:

Sports

Balls for Union, Soccer and basketball
Various size balls for catching and throwing drills
Flag sets
Netball Uniforms

English

Wushka Site Licence – 1000 books available online to student in K-3 to use at school and home.
MULTILIT resources

Maths

A large replenishment of hands on resources for K-6 including:
Dice of all combinations and sizes, Dominoes, Clocks, Abacuses
Scales, 100s grid boards, Magnetic MAB Blocks, Unifix blocks

Geometric shapes

History

Class sets of MacMillian History Books for Stage 2

Age of Discovery

Early visitors to Australia

Explorers of the Great Southern Land

The Great Trade Routes

Science

Wind turbine kits for Stage 3

Next term further spending will be incurred in the CAPA learning area, in particular, as the school focuses on creative areas of learning, end of year activities and the annual concert.

Once again, our great thanks to the P&C committee for their tireless work and energy, and to all those many parents who respond to and engage in the fundraising that the P&C organises. We are a stronger and better school community because of this wonderful partnership.

TREASURER'S REPORT - Harriet Hill

- Balance of accounts as at **10 September** 2018:
 - Main Account: \$95,991.20
 - Saver Account (Building Fund): \$2,540
 - Band Account: \$22,237.54
- Main account balance includes:
 - \$2,533 being held in trust for year 6 2017 gift to the School (additional Yr6 2017 held by the school \$1,014.50).
 - \$3065 being held in trust for year 6 2018 gift to the School.
 - \$36,033.80 Community Building Partnerships Grant Funds received
- Profit and Loss and Balance sheet reports to **31 August** have been provided.
- Ireson transferred their June quarter contribution of \$2,500 on 29 August. Additionally, Ireson transferred \$750 for agreed variable monthly sponsorship of \$250 per business transaction (property sale) for the month of July 2018.
- \$4,147.61 in funds from Main P&C account were transferred to the Band Account using BAS refund funds received from the ATO. This was a reimbursement of GST paid by Band to suppliers between 1 October 2017 and 30 June 2018 - transferred to Band account 10 September 2018.
- Budgeted amounts for CCPS disbursements were between \$160K and \$185K. Total funds to school thus far in 2018 \$150K.
 - \$90k for Teaching Support
 - \$40k for Technology Support
 - \$20k for High Quality Learning Support
- The P&C in its current position, and budgeting for additional fundraising and sponsorship this year, is in a position to donate further funds to provide total disbursements of more than \$160K as budgeted. Along with further disbursements to the school, we as a committee need to discuss topping up the building fund for future projects. We seek discussion with Jeanette Cope, CCPS staff and the CCPS parent/carer community to decide on how any additional disbursements might be spent/allocated.

Action Items: Discuss amount and category for next transfer of P&C funds to CCPS/Building Fund (Committee, JC, CCPS Staff; HH, Yumiko).

COMMUNICATION, FUNDRAISING & SPONSORSHIP REPORTS - Susannah Gallagher

Science Under the Stars held on Friday 17 August was a great night as always. The P&C are running a sausage sizzle. Year 5 hosted the BBQ and made a profit of \$549 for our school P&C. Thank you to all those that helped on the BBQ and in particular thanks to Stacey Allert, Jane Graham and Stephanie Borean for all their support and work as year 5 coordinators. A big thank you to Anjali Rao and to all the teacher who helped make this another fantastic night for the school community!

Year 3 cocktail party was held on Saturday 1 September at the home of and from what I hear it was a very successful event. Many thanks to Rebecca & David Ryan for hosting in their beautiful home and to Jo Rye for all her continual hard work in looking after year 3. We will be sad to lose Jo from this role in 2019.

Fathers' Day stalls were held in class on Thursday 30th August. Thank you to all the class coordinators who ran the stalls. There were a few minor issues with missing presents or presents of substandard quality but on the whole it seemed to be a lot smoother than in previous years. The stall raised \$2000 for the P&C.

Notepads & Calendars - artwork has now been finalised by the children and thanks to Gina Liddell in the office for helping with the scanning of these for printing. Brianna Pike is managing this project and is currently working on the comms to go out this week to all parents about purchasing these in time for Christmas.

Yearbook

Kellie Munn is currently collating information for the yearbook. Class Coordinators have until the end of this term to finalise their class pages.

Moonlight Movies - Friday 2 November with wet weather backup for Friday 9th November – planning is underway.

The committee – Anita Kean, Jo Basile, Kellie Munn, Alison Macris and myself met and are finalising arrangements for the invitation to go out next week. Junko Kato and her team of 10 school mums are again managing the popular Japanese food stall. Bodhi Thai have again sponsored our school so thank you to them . Porters Castle Cove will be providing beer and wine at discounted for us to sell on the night and we are currently finalising arrangements with Harris Farm and Castle Cove Café for their involvement. Thank you to all of these people for their continued support of our school.

Fundraising budget:

Our fundraising events budget projection for 2018 as \$50,000. Currently we have raised **\$50,720** from fundraising events this year.

BAND REPORT - Sam Edwards

- The Band is having a planning meeting for 2019 on Thursday 27th September at 7:30pm in the school Library. I believe it has been advertised a few times. All interested people are welcome and no pressure to take on a role, just to add to the conversation.
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- Congratulations to all three bands for their Gold winning performances at the recent UNSW Band competitions. Such a wonderful result!

SPORTS COMMITTEE REPORT - Jane Godfrey

- Zone athletics -
- Some good results
- 5 children through to area next Monday 17 sept at SOPAC
- Meeting held with Jeanette and sport committee last week to discuss Zone carnival and PSSA as a whole.

- Would like to request that sport be presented for feedback from the community in P and C survey. Particularly PSSA and Zone organisation.
- Supervision at Events
 - We need to have supervisors beyond teachers. otherwise it's chaos.
 - Ownership and getting the children as a whole to the SOPAC
 - Working with J.Cope on this on teacher avails.
 - Other schools had flags and markers out. Eg: Neutral Bay public school.
- Transport
 - CastleCove expectation you are on the bus , stay on the bus together
 - Parents should be ok to pay for the bus bill, provision bus to get to event.
 - J.Cope has been provided feedback, to consider with school principals.

GRANTS & FUNDING - Chris Cowley

NA

Wellbeing Sub-Committee: 'Wellbeing Workgroup'- Bernice Winoto

1) Re. Wellbeing Priorities: The wellbeing committee will review a list of suggested areas where practical help would be appreciated around wellbeing. We'll advise on our approach at the next meeting.

2) Re. P&C Funds for wellbeing. We have made progress with wellbeing assets that the school will benefit from with P&C wellbeing funds. A list of 'wellbeing assets' has been compiled that the school would like the P&C to fund. The assets include books for the library and an updated set of 'Bounce Back' teacher resource books, as our Bounce Back teacher books are over 16 years old and we don't have enough. Some teachers have purchased their own - they're that needed. We would like a set of Teacher Resource Books for each year group. An example of the Bounce Back teacher books is here and each teacher resource is \$120 per book. Kate Westoby is having a look over the list of books for the library before we submit that request.

http://www.bounceback.com.au/sites/default/files/17PRIM10_BounceBack-3e_Flyer_FA_WEB_final_0.pdf

ACTION: Bernice to liaise with Margie & Harriet on how to proceed with finalising the budget request and spending the agreed P&C wellbeing funds.

3) Re. Establishing a measure for wellbeing at CCPS. The 'Tell them from me' parent survey email has just been sent out by the school. There are some questions in the survey which can be used to assess student wellbeing at CCPS. We need to understand if the questions are consistent year to year, to see if this can be used as an accurate measure of student wellbeing at CCPS or not.

ACTION: Bernice to liaise with Jeanette and Suzie on reviewing 'Tell Them From Me' results & data, for this year and previous surveys for year to year comparisons. Also comparing responses from kids / parents to see if any significant variance in responses.

CORRESPONDENCE

Correspondence (agenda, reports and uploading onto website) collected and distributed accordingly.

OTHER BUSINESS

Year 6 Fund Raising page : Sarah Dandy

Year 6 gift to school : S.Jacobs meeting.

Have raised and will raise 2018 + 2017 - will go back to school by Term 4.

So that Year 6 2018, it's a surprise , J.Cope will announce to school.

Teacher Resources (P&C FUNDS):

S. Jacobs - tech: news reports , green rooms

J.Cope went through various items that P&C funds have been used to date - teacher resource , sports kits etc

Spent Total of ~\$10,800 to date

H.Hill suggested to J.Cope:

- \$5k - tech
- \$5k - high quality learning support
- \$10k - shell
- \$2k - special projects Bounce Back
- \$5k - special projects : new readers/ building ?

ACTION: Total \$27k to transfer school/ pay suppliers accordingly (H.Hill)

School P&C Survey

Will go ahead in Oct distribution, with results to be gathered and discussed Nov P&C.

Vacancies for P&C and Band moving into 2019

Jobs to be posted, P&C members to actively reach out and source potential volunteers for next year.

2018 President, Chris Cowley, closed meeting.

Meeting closed at 8:30 pm

Next Meeting: Tuesday, 16th October, 2018 7pm in the Staff Room
