

MINUTES OF P&C MEETING
Tuesday 7th May, 7pm at CCPS Shell

PRESENT

Jeanette Cope, Llanie Kelly, Blair Cornwel-Smith (Chair), Duncan Cooke, Louisa Moynihan, Angela Eves, Sophie Sherrard, Aoife O'Connell, Kellie Munn, Sarah Dandy, Jane Godfrey, Cindy Suen, Kirsten Lynn, Jacqui Menge

APOLOGIES

Chris Cowley, Harriet Hill, Edwina Higginbotham, Susannah Gallagher

MINUTES FROM PREVIOUS MEETING

December 2018 P&C

- Moved by Sarah Dandy
- Seconded by Jeanette Cope

MATTERS ARISING FROM PREVIOUS MINUTES - Blair Cornwel-Smith

Dec 2018

Social and Fundraising

- Book disco DJ for Thursday 7 March 2019 - ACTIONED
- Confirm Year & class Coordinators and a Social & fundraising coordinator - ACTIONED

Treasurer

- Shell Air-conditioning- ACTIONED

Feb 2019 AGM

- Confirm positions: Wellbeing Sub-Committee Coordinator, Survey Coordinator, Assistant Treasurer - Paypal - ACTIONED
 - Wellbeing Sub-Committee Coordinator (Bernice Winoto), Survey Coordinator (Bernice Winoto), Assistant Treasurer - Paypal (Adam Weschler)
- Advertise for assistant Yearbook Coordinator - **OPEN**

Action Items:

- Kelly to provide Blair information to aid advertising (what skills are desirable, what is involved)
- Blair to organise advertising positions in school newsletter

EXPENSES AND COLLECTIONS GUIDELINES

Louisa Moynihan presented the updated Expenses and Collections Guidelines for approval.

- Moved by Llanie Kelly
- Seconded by Duncan Cooke

Action Items: LK to liaise with Jodi to upload the guidelines to the website.

PRINCIPAL'S REPORT - Jeanette Cope

Attached - including responses to 'A Quick Question'

- Jeanette is taking every response to 'A Quick Question' seriously and is already looking into actioning some of the ideas.

- Some items have already been actioned (or are a part of the school already). Jeanette is going to try to increase awareness of these via notes in the school newsletter (e.g. highlight what the school already does for STEM)

P&C FUNDING

- We discussed the need to choose a project to fund and would like to choose an idea from the responses to Jeanettes 'A Quick Question' project idea.
- Members started reviewing and discussing the list of ideas from the community however this was not completed due to time constraints.
- Decided on a community consultation process to guide P&Cs' decision

Action Items:

- P&C Committee to arrange a follow up meeting whereby we consolidate the ideas list. This will be held on 4th June.
- Following this, send communication to school community to vote on preferences
- P&C will choose project based on the community feedback

TREASURER'S REPORT - Louisa

- Balance of accounts as at 30 April 2019:
Main Account: \$67,489
Saver Account (Building Fund): \$2,549
Band Account: \$63,752
- The Main account balance includes \$1,003 being held in trust for the Year 6 gift to the School.
- Profit and Loss and Balance Sheet reports to 30 April 2019 have been provided.
- P&C voluntary fees of \$74,265 have been collected and are yet to be transferred to CCPS P&C. This is remarkably lower than last year's collection of \$101,033. Thank you to all the families who generously contributed these voluntary fees.
- March BAS has been lodged and refund of \$2,950 is expected (GST refund from items such as Band Masters fees, audit fees, event expenses).
- Ireson have been invoiced for their March quarter contribution of \$2,500. CCPS P&C will also receive \$1,000 from the settlement of 4 properties in the March quarter. These funds should be settled in the next week.

A member suggested the P&C contribution may be down because the community do not know what we will fund.

SOCIAL AND FUNDRAISING - Blair

- Class and Year Coordinators all actioned.
- Found our year 5 coordinator
- Welcome Afternoon Tea- \$1350 raised
- Disco - 356 children - \$3800 raised
- 3 cocktail parties
- Planning underway for mid year event - 1 June
- Connecting with other schools in the area to share social and fundraising ideas
- Our VP is arranging a "blokes" night to encourage more males in our community to get involved in our P&C

SPORTS COMMITTEE REPORT - Jane Godfrey

- Swimming and x country carnivals a great success so far this year. Will Bestic off to Nationals for Swimming at the end of July.
- Zone X Country is at Artarmon reserve Thursday 30 May.
- Eugenie, Tanya and I will be running training sessions for the next 3 weeks on Tuesday lunchtime at holly st and Sunday afternoons at Artarmon.

- Meet manager being ordered for Swimming and athletics to manage the carnivals. Should have that approved soon.
- Continuing the close work with Natasha and Jeanette to improve Zone carnivals.

BAND TREASURER REPORT - Cindy Suen

- The band ran a fundraising stall at the NSW State election and raised a couple of thousand dollars (busking, cake and plant stall).
- A similar stall is being planned for the Federal Election on 18th May.

BAND REPORT - Jacqui Menge

- Want to do more fundraising for instruments and new stands that will store well.
- Are considering running a Jazz Festival later this year similar to ones that were held in the past.

WELLBEING SUB-COMMITTEE REPORT - Bernice Winoto

We've had some great progress:

1) All of our Wellbeing Forum speakers for the remainder of 2019 have been booked - the schedule is as follows:

- **Term 2: Cyber Safety**

Tuesday 28th May, 7:30pm - 9pm (The Shell)

Speaker: Yasmin London, Executive Director, YSafe (ex NSW Police liaison youth officer and cyber safety expert)

- **Term 3: Mental Health & Wellbeing**

Thursday 5th September, 7:30pm - 9pm (The Shell)

Speaker: Kim Huckerby / Lindsey Walker - Mental Health First Aid presenters from, The Wellbeing Affect

- **Term 4: Digital Health - what is a healthy media diet for children?**

Thursday 14th November, 7:30pm - 9pm (The Shell)

Speaker: Prof Wayne Warburton, Psychology Professor, Macquarie Uni

- The investment in Wellbeing Forum Speakers in 2019 from the P&C will be: \$2,220.00 + GST on top of the \$687 already invoiced from our Term 1 Forum on Resiliency
- Total on speakers: \$2,887.00

2) Our Wellbeing Corner in the library will be ready for launch this term:

The books have been delivered

The teaching guides for Bounce Back Program have arrived and in use

We will launch the Wellbeing Corner in the library in The Cove Newsletter, with photos in the coming weeks (timed around other P&C announcements / news)

GRANTS AND SPONSORSHIP - Llanie Kelly

- There is a NSW Government grant open called "My Community Project". Submissions are due to be completed by 15th May so timing would be tight.
- Discussed whether a project on school land would qualify.

Action Items: LK and JC to discuss and determine whether a submission can be completed in time.

CORRESPONDENCE

Distributed correspondence

OTHER BUSINESS

Discussed the community response to Mothers and Fathers Day stall.

- Members expressed support in not holding the stalls.
- A member suggested providing classrooms with stationary to enable a card to be made in class.

2019 Vice - President, Blair, closed meeting at 8.45pm

Next P&C Meeting: 13th August, 7pm in the Shell

Special Project meeting: 4th June 7pm in the Shell
