



## MINUTES OF P&C MEETING Tuesday 22nd October, 7pm at CCPS Shell

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### PRESENT

Llanie Kelly (Chair), Blair Cornwel-Smith, Duncan Cooke, Louisa Moynihan, Cindy Suen, Anna MacPherson, Susie Jacobs, Jane Godfrey, Anne Layton-Smith, Sarah Dandy, Jeanette Cope, Bernice Winoto.

### APOLOGIES

Nat Wise, Eugenie Bestic

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### MINUTES FROM PREVIOUS MEETING - BC

#### Term 2&C

- Moved by LK
- Seconded by SJ

### MATTERS ARISING FROM PREVIOUS MINUTES - BC

#### August 2019 meeting:

Outdoor learning space:

Form a working group on outdoor learning space: ACTIONED

Communication: NOT ACTIONED. Perhaps mention it in the survey. People either read the newsletter or now. Sending out another newsletter would have no impact. Could we move the day? Tuesday was discussed as an option. It has to work for the office.

### MATTERS FOR VOTING

**Appointment of WWCC Officer.** Sam Hegvold has been appointed the WWCC officer and administrator. Llanie Kelly has been voted in as Executive office bearer WWCC Officer (as an P&C executive needs to hold this position). Voted in Louisa. Needed for Band Camp and sport.

### PRINCIPAL'S REPORT

22/10/2019

**Cybersafety:** Thank you to the P&C for supporting our students last term with a cybersafety session that reached every child K-6. It was most informative and the students learned very clearly about ways that they can keep themselves safe online. The teachers also listened to a session that evening, which was covered by the school. We are aware that there is an increasing need at CCPS for guidance and education for our students in social responsibility and legal boundaries when using devices. To this end our Stage 3 students engaged in a second talk with the Chatswood Police School Liaison Officer. The given facts and real stories as examples seemed to resonate with the students and we hope that it contributes towards helping them to stop and think before doing.

**THANKYOU:** 1) On behalf of the school, I wish to thank and farewell the Cowley family who are moving to Dubai with Chris's work. Chris Cowley's leadership and contribution as P&C President last year and the first half of this year has been very much appreciated and Alison has been a valued colleague in our teaching staff. We wish them all the best in their new venture.



Bernice Winoto has been a driving force in establishing the P&C's Wellbeing sub-committee over the last couple of years. Their wellbeing forums being held each term have been very well attended with parents learning more about children's mental health, resilience, safety on social media, to name some. The Winoto family is also leaving at the end of this term. Thank you, Bernice for your drive, energy and commitment to the families of our CCPS community – you will be missed!

**A BLOCK:** The extensive renovation of A Block is now complete and is looking quite stunning! After a term in the Shell, which they just loved, 3S is very excited to have moved back in to a transformed classroom with a new roof, windows, doors, carpet, lights, fans, storeroom, bag room and a wet area. There are a few bits and pieces yet to do such as the blinds, pinboards, shelving and some select furniture.

We have just had a measure up for new carpet in 1A and I have requested KC also be done. Hopefully both those rooms will be looking fresher and brighter soon.

**OPEN DAY:** Students will be excitedly preparing for our annual Open Day to be held on November 6<sup>th</sup> from 9:30-11:30 am. We also combine Open Day with Grandparents Day as we know that families love to enjoy the visit to school together. We are showcasing technology this year and we have a wonderful range of activities K-6 ready to share with you. An invitation will be sent home with the program before the day. Morning Tea will be provided for visitors in the hall. We look forward to seeing you here on the 6<sup>th</sup>.

**NAPLAN:** Our NAPLAN reports came in towards the end of last year and we were delighted to see the usual excellent results in Reading, Language Conventions, Writing and Numeracy. We were even more pleased about the outstanding growth in some of these areas. The school will prepare a summary of the results for our school newsletter.

**2020 ENROLMENTS AND CLASSES:** We are nearing the end of enrolments for Kindy next year. We expect to form 4 Kindy classes and will meet those enrolling in Weeks 4 and 6 when we hold our transition visits. As always, these new students will be supported by a "Big Buddy" through our Buddy program.

New procedures are being put into place around in-area and out-of-area applications for enrolment at Government schools. At this stage we expect to create 19 classes, much the same as this year. Final configurations will be dictated by year group numbers.

## **MATTERS FOR DISCUSSION**

### 1. Special Project – LK.

Jeanette/Susie and students reps got together (year 2,3,6, captains, about 10 kids). Spent an hour walking around different areas and how they used the areas. Currently writing up ideas. Kids enjoy what's here, like the idea of having sticks to build house etc. flexibility is key. Sunken amphi-theatre. Love the fake grass under the trees. Under the night garden.

May need to call another P&C meeting on the outdoor learning space. Maybe show a concept plan. Need to look at a few others schools to see what they have done. Perhaps a water play area. Sensory / musical garden.



**ACTION:** LK to attend a teachers meeting: perhaps 11<sup>th</sup> November. Further ideas from teachers and kids castle.

2. Survey questions

P&C Survey: Is community happy, happy with the budget? Yes to both. How do people want major fundraising spent? What do people want to come to. Should band be a topic. Special Project had its own survey. Should we do bi-annually? It's a small sample group. Encourage people to attend P&C if they want to discuss something. Start surveying on specific topics if needed.

Agreed no need to hold survey this year and will look to hold one next year instead.

3. P&C website

Website is not up to standard. Money needs to be invested. No volunteers are available to do this. Going to pay to get someone to re-do the pages. **ACTION.** Looks into wix.com as you can build your own.

Investigate cost to get the pages re-done. LK.

4. P&C welcome drinks

Scheduled on 11th February 2020, with the week following being the AGM.

5. Vacant positions: No additional P&C helpers are leaving at the end of this year. Will continue to advertise the positions we know are vacant/will be vacant.

6. 2020 class list updates - not discussed.

Post-meeting update: Cate Bacon & LK have been working on a new P&C class list signup form (utilising google forms). We will be asking all families to complete the signup in 2020 once classes are announced (via school newsletter and emails from class teachers). 2020 kindy parents will be sent a letter introducing the P&C and inviting them to signup to P&C communications as part of their welcome pack sent out towards the end of term 4. The office will give a similar letter to all new families.

## **TREASURER'S REPORT - LM**

Voluntary contributions are proposed to stay the same \$295. All in attendance agreed.

**Update:** Balance of accounts as at 15<sup>th</sup> October 2019:

Main Account: \$204,032

Saver Account (Building Fund): \$2,551

Band Account: \$27,206

- The main account balance includes \$4,618 being held in trust for the Year 6 gift to the school. These funds relate to earnings from the disco, Pedlar's Parade and sundry money from the 2019 Year 6 clothing.
- Profit and Loss and Balance Sheet reports to 15<sup>th</sup> October 2019 have been provided.
- P&C voluntary fees of \$89,458 have been collected and are yet to be transferred to CCPS P&C. This is remarkably lower than last year's collection of \$101,033. Thank you to all the families who generously contributed these voluntary fees.
- September BAS has been lodged and refund of \$876 is expected (GST refund from items such as Band Masters fees, P&C insurance expenses).
- The Entertainment Books raised \$1,000 as per 2018.
- Science Under the Stars raised approximately \$2,600.
- Expected expenditure as per budgeted amounts for 2019 CCPS disbursements will be approximately:



- \$45k for Technology Support – expected to be paid in term 4
  - \$25k for High Quality Learning Support – expected to be paid in term 4
  - \$4k for Students’ Physical and Natural Environment, such as grounds, furniture and equipment which will be spent on a Special Project such as Wellbeing committee events
- We have paid \$0 for Teaching Support in 2019 but we expect to pay \$90k again in 2020 subject to confirmation with Jeanette.
- We also have money to spend on an Outdoor Learning/Play Space of approximately \$90k. The remainder of funds raised in 2019 will be allocated to be spent on this space of which the plans are still being organised.

## **SOCIAL AND FUNDRAISING - BC**

- Due to fundraising fatigue, feedback from parents is they appreciate not having to bake as much
- Moonlight cinema was held – movie was well received. Massive turn out. Approx 470 people. Well done to Sophie.
- Year 4 have their cocktail in November.
- Focus is to find year coordinators for next year. K,2,6 have confirmed. To go in newsletter.

## **SPORTS COMMITTEE REPORT - Jane Godfrey**

- N/A

## **BAND TREASURER REPORT - Cindy Suen**

- Percussion gear to be replaced and saxophones purchased. P&C to approve the spend to replace some of the equipment. Details to be emailed to P&C for written approval. Those in attendance supported the replacement.
- Fees for band to be increased.

## **BAND REPORT - Jacqui Menge**

- N/A

## **WELLBEING SUB-COMMITTEE REPORT - Bernice Winoto**

- 1) last wellbeing Forum is on what is a healthy media diet and impact of gaming on the young, developing brain
- 2) wellbeing corner in the library was launched and photos in the last newsletter
- 3) Nat Wise taking over from Bernice as leading wellbeing sub- committee
- 4) our group to gather and toast our achievements and thank everyone for their contribution

## **GRANTS AND SPONSORSHIP - Llanie Kelly**

- N/A

## **CORRESPONDENCE**

N/A.



## **OTHER BUSINESS**

- Susie Jacobs: Detailed how the \$45k provided from P&C to school for technology support has been spent in 2019.

### Coding/Robots

- 10 BlueBots and 10 port chargers
- 18 Ozobots and 3x6 port chargers
- 24 Dash Robots and 4x6 port chargers

As well as the robots the P&C have funded the following:

- 20 HP ProBook x360 11EE GR Notebooks
- 43 iPads to replace the last lot of ipad 2 & 4 in year 4 and stage 3
- 30 Apple pencils to be used with ipads Gen 6&7

- Sarah Dandy:
  - a) Year 6 are looking to donate a mural to the school as the year 6 gift: Can we move the light so year 6 mural can go up. ACTION: Sarah and Jeanette to look at other options where mural might go.
  - b) P&C normally fund a cake for the year 6 leavers, presented to them from year 5. P&C agreed \$250 spend (based on cost of 1 cupcake per child)

**President, Llanie, closed meeting at 9.05pm**

## **Next P&C Meetings**

**Welcome drinks: Term 1, 11th February, 7pm in the Shell**

**AGM Meeting: Term 1, 18th February, 7pm in the Shell**

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