



MINUTES OF P&C MEETING
Tuesday 16 June 2020, 7pm, Castle Cove Public School Shell

PRESENT

Llaine Kelly (LK), Anna MacPherson (AM), Kurt Hegvold (KH), Samantha Hegvold (SH), Susie Jacobs (SJ), Natalie Wise (NW), Jane Godfrey (JG), Jeanette Cope (JC), Blair Cornwel-Smith (BC-S), Duncan Cooke (DC), Kellie Munn (KM), Christine Ruf (CR), Ruba Haddad (RH), Shally Sharma (SS), Manik Sharma (MS), Jane Wilmott (JW), Kim Thompson (KT), Alex Vaughan (AV).

APOLOGIES

Louisa Moynihan (LM)
Jacqui Menge

MINUTES FROM THE PREVIOUS MEETING – 18 FEBRUARY 2020

- Moved by KH
- Seconded by SH

MATTERS ARISING FROM PREVIOUS MINUTES

Outdoor Learning Working Group - LK

- o Look at what other schools are doing. E.g. Roseville Primary School & Lindfield Learning Village. This is to be carried forward to the next meeting.

Historical Photo albums – NW/KW/ BC-S

- o Would like to look at re-doing photo albums as pages are falling out. KM had a go but the quality was not great. ACTION: NW to reach out re digitalise book to a contact she has. There are 50 odd albums, with 40 pages each, so an expensive exercise.
- o ACTION: LK to get list of names of year 6 library helpers. This will be followed up.

MATTERS FOR VOTING

- Vote to add both Llanie Kelly and Duncan Cooke as signatories to all P&C bank accounts, being:
 - Main bank account - account no. 039 573 210
 - Band bank account - account no. 0412 959 891
 - Saver bank account - account no. 0419 335 854

Moved by Jane Godfrey and Seconded by Kurt Hegvold

- Vote to remove Thomas Huckerby, Harriet Hill, Christopher Cowley from the main bank account - account no. 039 573 210

Moved by Blair Cornwel-Smith and seconded by Ruba Haddad

- Vote to remove Thomas Huckerby, Harriet Hill, Christopher Cowley, Susannah Gallagher, Sarah Joyce, Christine Kelly from the band bank account - account no. 0412 959 891

Moved by Kim Thompson and seconded by Kurt Hegvold

- Vote to remove Thomas Huckerby, Harriet Hill, Christopher Cowley, Susannah Gallagher from the saver bank account - account no. 0419 335 854

PRINCIPALS REPORT

Covid-19 and Remote learning: I am so pleased to report that, following 7 to 8 weeks of learning at home, the return of all students on 25th May to school couldn't have been smoother. The first week we certainly knew the children were back – it felt a little like letting the puppies off their leashes at the dog park! The energy of the children knew no bounds. They openly expressed how pleased and relieved they were to be back with their teachers and friends. Classes are very settled and focused once more and, after three weeks, the business of learning is happening under full steam. Without the usual additional activities (approximately 15% of learning time) each week, we are making up ground nicely. All is well.

Most school activities are now allowed, including extra-curricular that are provided by community users. Next term scripture and ethics classes can resume, as can inter-school events. Drop off and pick up arrangements will remain in place. Activities that will still be under consideration include, school camps, most excursions, parent attendance at assemblies and other events, parent volunteers and parent/community functions that involve large gatherings.

Thank You: On behalf of the teachers and the office staff, I would like to thank the P&C for the great support that was shown to us during the period of remote learning. The ready dinners were a wonderful idea and most appreciated by work weary teachers. From the wider community came many more thank you messages (and often with some sweet offerings) to the staff as a whole, and to individual teachers, in recognition of the workload and the challenges met by us as we navigated the ever-changing landscape that this pandemic caused.

Assessment and Reporting: In line with advice from the NSW Department of Education, our school reports for Semester 1 2020 have been adjusted to cater for students learning from school and at home. One section of our reports will include a student reflection on how they adjusted to remote learning whether they were at home or school. Parents and students are discussing 6 questions and their answers will be included in their school report which will be sent out to parents early in Term 3.

PRESIDENTS REPORT

It has been quite a journey this year, nothing like we were planning for! Thank you for all school staff for still working hard and adapting during the pandemic and home learning. We are all very happy to have the children back at school. Thank you to our parent volunteers that have had to adapt due to the pandemic.

Thank you to the band committee and conductors for your efforts during the pandemic - cancelling practice and camp and setting up zoom lessons in its place.

COVID has meant our social and fundraising events were cancelled or deferred, so thank you to parents that have had to do additional work to facilitate this. In particular I thank the year 1 fundraising committee who were hard at work planning the mid-year event that had to be put on hold. I hope they have the energy to pick this up again although acknowledge this may be in a different form to usual.

Thank you to families who have contributed to the voluntary contributions.

The new family signup system utilising google forms has worked well and we now have the details of 383 students (277 families). We can utilise this information to find families that are happy to volunteer for certain events, create class lists and email communications.

MATTERS FOR DISCUSSION

1. Special Project - Outdoor learning space
Last year we allocated 90k for outdoor learning. We continue to progress the outdoor learning / play space initiatives. While we have developed a 'wish list' of projects however we are prioritising the outdoor learning / play space in the area outside kids castle. Due to the storms bringing down a couple of trees and damaging ageing seating this area is really crying out for some attention. Gabi Parke, Jeanette, myself and Kids Castle have been in touch scoping out the issues and opportunities in this area to meet everyone's requirements.
A survey was done over the holidays. Met with Direct Project this week for ideas. They have done other work in the school and have done play spaces in many schools. They will give us some ideas and costings.
We are also interested in markings on the concrete area. **ACTION:** BC-S to investigate e.g. map of the world. Number lines, 100 squares, hopscotch. More consultation with teachers. Has to be able to play/interact with the markings and not just look at it.
2. School House names
Raised by the year 1 WhatsApp group. Such a strong community and diversity. What is our school identity when we have 4 houses with 4 white male explorers? Emblem has a castle with what looks like first fleet ships arriving on shore. We have a diverse population and it doesn't represent females or non-white students. Has a colonial feel to it, how could we reflect our identity so that all belong. AV.

On the other side the house names are part of the school. With history it's important to have a balanced viewpoint on history. It's a very emotional issue to change names due to history and people's connection to the Houses. What does diversity and inclusion mean for the school? CH.

How do we change perspective with what people see? Is it discussed with the kids? Should we be educating the kids on these explorers and the qualities they have. Drive, determination, curiosity. Can we do this for other ways e.g. name other things at the school. We need to tell the stories. Can we have local indigenous elders, diverse groups speak and the school and educate.

ACTION: Consider adding it to the P&C survey and ask the school. What are ways we can bring diversity to life at the school?
3. Online lunch orders
Thi Ho – is looking into options for online lunch ordering. Grumpy is already using Hey You. Some schools have an app to order. Cost is on the parents, not the café. Just looking at an online order process.
4. Grounds working bee
Trent has been coming into the grounds to mow and edge.
ACTION. – Get Trent a thank you present. LK.
Looking for a working bee. One a term. Use sign up genius. Hoping for lots of volunteers.
5. Extracurricular list
JC will pull together a list of activities that are available. Help support the local communities.
ACTION: DC
6. Wellness - Forum Events / URSTRONG / Budget - NW
Unfortunately, due to restrictions forum events had to be rescheduled. Propose some online forums. 2 forums next term and two the term after. Can they be recorded?
Castle Cove Wellness Facebook page. 90% engagement. Please hop on.

URSTRONG – Shut down due to COVID – we'll pick this up again. Lots of stuff is shared on Facebook. We want to bring into school as the main wellbeing provider.

What is the budget – tell us what you want to spend and if it's reasonable the exec committee will sign off on it. ~10k. There is support for spending on wellness initiatives.

MATTERS FOR NOTING

TREASURER'S UPDATE - LM

- Balance of accounts as at 10th June 2020:
- Main Account: \$212,003
- Saver Account (Building Fund): \$2,553
- Band Account: \$91,409
- The main account balance includes \$383 being held in trust for the 2019 Year 6 gift to the school. These funds will be used to mount the mural to the hall wall when ready.
- Profit and Loss and Balance Sheet reports to 10th June 2020 have been provided.
- March BAS has been lodged and a refund of \$1,754 has been received (GST refund from items such as Band Masters fees, Band instrument and resource expenses).
- CCPS received the Pickles rebate of \$2,445 in May for the Nov 2018 to Oct 2019 period.
- P&C voluntary contributions received in term 1 were \$60,000 (2019 \$74,000).

SOCIAL & FUNDRAISING – BC-S

Grants as a fundraising option. Look to do something in term 4 for the mid-year event. Hopefully we can do moonlight cinema. Class parents can do smaller class events.

Maybe another school disco – via zoom etc.. or lunchtime disco.

Celebrate birthdays that got missed out on.

Yearbook – Parents to send in photos from working at home.

Bledisloe cup – not sure if it's on, but there will be men's night.

BAND COORDINATOR & TREASURER - Jacqui (Presented by SH)

Band camp has been cancelled and has been re-booked for 2021. Trying for later in the year but not optimistic due to restrictions and demand at the camp location. Could we do something on the weekend to do an event at the school. BBQ at school etc..

Online Band – conductors were amazing. Band has returned to its normal two sessions per week. Learning the last post – heaps of kids learnt it and played it and were sent it. Really great community spirit. Send in some photos for the yearbook. Thanks to Maddi Shearer – who wrote the music and converted it for every instrument in the band.

SPORTS COMMITTEE - JG

Zone swimming carnival did happen before the shutdown. JC, SJ, Alison Auld, Trent Moses, JG and Eugenie pulled it all together. North Shore Zone is really hard to get through. 13 finalists (highest number), including junior girls relay team. Senior boys made it through to area. Will and Gracie went through in individual events. Unfortunately, Area did not happen.

WELLBEING Committee - NW

Has reformed this year. Awesome people in the group. Mentoring program with year 5 or 6. Kim Huckabee to lead this.

What do you think we need to offer to parents – resilience for parents. Supporting growth and trying things outside comfort zone. Anymore that what the wellbeing committee are already doing would be overload for the parents. Continue to put wellness pieces in the school.

GRANTS & SPONSORSHIP - GH

Have put a couple of applications through Willoughby Council. Hard to get in contact with. Waiting for someone to call back to check our applications. Thanks to Nat Wise to helping out. Grant through for Wellness Centre and URSTRONG and outdoor learning.

More opening up in a couple months' time. Sam and Eugenie are helping with a sports grant.

Nominated to apply for grant for Volleyball. Easy to play anywhere and everyone can get involved.

As you apply for grants, they are all different and they are time consuming. 10 hours plus of on-line work.

There is a software that does it for you. Looks at all grants across the state. \$120 annually. Sweeps every week.

LK nominated it and Ruba seconded it. Smarty grants. Will cut down time searching for grants. Constant backlog of grants that have been applied for.

Meeting ended at 8.58pm

ACTION LIST

NW to reach out regarding digitalising school photos to a contact she has in relation to the photo book.

LK to get a list of names of year 6 library helpers.

BC-S to investigate permanent marking on the asphalt e.g. map of the world. Number lines, 100 squares, hopscotch.

LK to consider adding to the P&C survey a question on the house names and diversity at the school.

LK to get a present for Trent for doing the grounds