



MINUTES OF P&C MEETING
Tuesday 4th August 2020, 7pm, Castle Cove Public School Shell

PRESENT

Llaine Kelly (LK), Anna MacPherson (AM), Samantha Hegvold (SH), Jeanette Cope (JC), Blair Cornwell-Smith (BC-S), Duncan Cooke (DC), Louisa Moynihan (LM)

APOLOGIES

Jacqui Menge, Susie Jacobs, Kurt Hegvold (KH), Jane Godfrey (JG)

MINUTES FROM THE PREVIOUS MEETING – 18 FEBRUARY 2020

- Moved by B C-S
- Seconded by SH

MATTERS ARISING FROM PREVIOUS MINUTES

Albums – Take off BC-S from photo albums.

LK – to follow up with NW on ideas.

Need to pick the top photos of Castle Cove to share in an album. SH to sound out with KW what needs to be done when at the library on Monday.

Special Project – Outdoor learning Area – to be discussed under matters for discussion.

PRINCIPALS REPORT

1st Semester Reports

Teachers have completed the class reports which are to be emailed out to parents, hopefully this week. There was some delay in finalising them as the remote learning section took longer to be returned to school by parents/carers than anticipated. We hope the new emailing process will not cause further delay, however, we are still within the timeframe set out by the DoE.

Covid-19

School events are still needing to be cancelled as they approach. The latest to go is the athletics carnival and, unfortunately, the great Aussie Bush Camp for our senior students. Where we can, we try to organise a modified event as a replacement eg, we will hold a House Challenge in place of the 3-6 carnival down at Holly Street. We hope it will be a fun day for the students.

URStrong Day of Friendship is not able to go ahead at this point but, again, the teachers will replace it this year by delivering in the classrooms as we have access to all the materials to deliver the same messages. A-Day is on standby. All Gold Awards will be acknowledged as they come in via our "Assemblies Over the Air" but we would love to hold the certificates over to the end of the year, if need be.

Student Numbers 2021

Most families have responded to our request for intention to return, or other, for next year. At this point we expect little change. There is almost no movement in the year groups, except in Year 4 where, as usual, some students move to other settings.

Volleyball

We wish to thank Samantha and Kurt Hegvold for their great efforts in securing a sports grant for the school. Along with a very small cost to parents, the funds will allow us to offer all students 4 x volleyball sessions in Weeks 7-10 of this term. Coaches will come out to work with the classes, teaching the skills and the game modified where necessary to match age and ability. We hope this game will take off and perhaps compete with the ever popular handball!

Games Co-ordinator

Zach Jobson has joined our staff for the remainder of this year in a part-time position Monday-Fridays. Part of his role is to run a variety of games at recess and lunchtimes with groups of senior students, who we think will benefit from the structured activity designed to challenge, encourage teamwork, and promote well-being.

Computers:

As advised at the last meeting and following insight from the COVID remote learning period, we are stepping up the school's provision of lap-tops for our senior students, allowing one per student. Susie Jacobs has begun the purchase program which we intend will be ready for the beginning of next year.

PRESIDENTS REPORT

Funds are going to be down this year but we don't want to put pressure on parents for additional funds during this time of uncertainty and some are experiencing stress. We will need to prioritise what we fund, so will likely maintain the teacher support funding and reduce funding for technology and educational support.

The budget for 2021 will need to be done. Is the main focus still teachers, technology support, education support? To check with the community via the survey.

JC asked what do the P&C want the money spent on? Arts, music, sports coordinator were all discussed. JC said currently spending on funding an additional support teacher is very much needed and appreciated. As is the technology and educational resources.

School uniforms and cotton t-shirts. Some parents have expressed a desire for 100% cotton tshirts, so I looked into this. Feedback from other schools is that poly-cotton is better (easier to remove stains and is non-iron) which is what we are already using. SH reported there have been stock issues with hats and backpacks. SH may investigate other suppliers.

MATTERS FOR DISCUSSION

1. Special Project - Outdoor learning space. LK brought along the outdoor learning space concepts. Next step is to get detailed plans done.
2. Survey questions – we do a survey every second year. We have the questions that were asked in 2018. Do we want to ask the same questions? What other committees might we need. Budget and how it's spent. What open questions can we ask. Do we need to ask about events considering we can't have them at the moment. Do we just do a temperature check.
3. Grants - smarty grant can be trialled for a grant. NSW teachers federation grant for trees needs a teacher who is a member to submit. Use the funds for the new outdoor learning program.

MATTERS FOR NOTING

TREASURER'S UPDATE - LM

Balance of accounts as at 31st July 2020:

Main Account: \$225,325

Saver Account (Building Fund): \$2,553

Band Account: \$92,284

- The main account balance includes \$383 being held in trust for the 2019 Year 6 gift to the school. These funds will be used to mount the mural to the hall wall when ready.
- Profit and Loss and Balance Sheet reports to 31st July 2020 have been provided.
- June BAS is to be lodged and a refund of \$297 will be claimed (representing GST refund from items such as Band Masters fees, Band instrument, grounds survey costs).
- P&C voluntary contributions received in term 2 were \$8,600 (2019 \$10,000 in term 2). This makes a total of \$68,600 for 2020.

SOCIAL & FUNDRAISING – BC-S

Is there a raffle that we can run on-line to raise some funds for the P&C. BC-S to reach out to year 1 coordinator to get this started.

Looking at running a school grounds working bee due to illness of current GA. DC to set up through sign up genius so we know numbers, who is attending and jobs can be allocated.

BAND COORDINATOR & TREASURER - Jacqui (Presented by SH)

Parents are happy with 2 rehearsals a week. The camp isn't going ahead, instead Band may run a half day workshop on the school grounds on the weekend. Maybe a virtual concert for the parents. Could we do a lunchtime performance for the kids? (JC - yes) This would be great for the kids – perhaps in the shell. Need a working bee to tidy up the music room in the shell. Need some extra filing cabinets. JC might be able to get some new filing cabinets. Will have to socially distance and ensure we register who attends.

SPORTS COMMITTEE - JG

No update for this meeting due to no sporting events taking place.

WELLBEING Committee - NW

The well-being committee has had two successful zoom presentations/discussions and looks forward to their next one in September on "sleep". We have also been hard at work with the URSTRONG Program implementation at the school and the design of our wellbeing corner in the library. We look forward to seeing you all at our next wellbeing forum.

GRANTS & SPONSORSHIP - GH

Kurt applied for a Sports Australia Grant last term for Term 3 and we found out last week that we were successful. CCPS has been granted \$3400 (GST exclusive) for Term 3 sports. Jeanette and Susie are now in the process of coordinating the sports program which will utilise these funds.

Kurt Hegvold and Nat Wise were successful in securing the Wellness grant through Willoughby Council for \$2500.

Meeting ended at 8.58pm

ACTION LIST

SH to sound out with KW what needs to be done re albums when at the library on Monday.

SH to look at other suppliers of school uniforms. Not urgent but something to look at.

LK to get detailed plans drawn up for the outdoor learning space.