



## MINUTES OF P&C MEETING Tuesday 4th May 2021 at the CCPS Shell

---

### PRESENT

Mayank Gupta, Llanie Kelly ,Emma McDowall,Lynne Crozier, Louisa Moynihan, Jeanette Cope,Kurt Hegvold,Alexia Wellbelove , Leanne Ambrogio, Tracey Kenmuir,Jane Godfrey, Alison Gee, Natalie Wailes,

### APOLOGIES

Duncan Cooke, Natalie Wise, Anna Macpherson

### MINUTES FROM THE PREVIOUS MEETING – 16th FEBRUARY 2021

- Moved by Mayank Gupta
- Seconded by Llanie Kelly

### ELECTION OF OFFICE BEARER - SECRETARY

Mayank thanked Anna Macpherson for all her efforts and contributions as Secretary over the last few years. Emma McDowall officially confirmed as Secretary.

### MATTERS FOR ACTION

Matters Arising from February 2021 Meeting:

- One item to note was for the second hand uniform shop and to confirm with Sonya Nunn that there was sufficient helper support.

Approval of revised wording to the Constitution and By-laws (see Annexure 1)

- flexibility in holding meetings; and
- allowing for online meetings;

Revised wording approved and passed.

### PRESIDENTS REPORT

Mayank welcomed and thanked everyone for attending the Term2 P&C meeting.

Recap of the highlights of Term1 events..

There were several successful events , notably the school swimming carnival and cross country events. On the Grant funding side , we have seen success in obtaining grant funding and with more applications continuing to be submitted.

On the Fundraising side , numerous activities held, including the Yr 6 Ice block event and other events with more details can be found within Fundraising updates.

The Outdoor Learning project is in its stage of final design completion. On the Wellness side, the URSTRONG programme is well underway, with Luke Hines talk and mindfulness mornings all well received.

We see the need to do things differently to encourage all the school community to participate and contribute. We need to show the value that the school is benefitting from P&C contributions and to demonstrate these with tangible items.

Next year is the School's 70th Anniversary, with calls for memorable celebrations, so calls are for a separate committee to be set up to coordinate.

## **PRINCIPALS REPORT**

### **New School Signs:**

Many of you have noticed the new signs around the school marking the school, the main entrances and numbering the gates. All comments have been about how great they look and I agree! The students also love them. It will be much easier to give directions or arrange meeting points from now on, and a map to assist visitors can be found at Gate 3 (Holly Street, 2-6 site).

The school sign that was replaced on the corner of Rosebridge and Kendall was a gift from Year 6 of 1997 and is still in good order, so we moved it down to the Deepwater gate at the basketball court. It just needs a good clean and is good to go for another couple of decades.

The old message board on the corner of Holly and Kendall is supposed to be taken down. Before we do, I am trying to think creatively about how it could be repurposed. Perhaps we could organise an artwork to be set into the frame? Any ideas for that or for another purpose?

### **Covid-19:**

We are very happy to see that all activities are now allowed in schools although we are still required to follow certain guidelines.

- Parents are free to move in and out of the school grounds for drop-off and pick-up of their children. Parents should not remain in the yards for extended times and should not enter classrooms.
- Parents working within the school or coming in for meetings are required to follow sign-in arrangements for visitors at the office beforehand check in using the Service NSW QR code.
- While students are not required to physically distance from each other, staff and visitors to schools and offices should maintain 1.5m distance from other adults where practicable.
- Personal hygiene habits so closely followed last year should still be observed - there are so many other germs and viruses we can avoid!
- Stay home if feeling unwell with COVID-19 symptoms and get tested.

The school still has enhanced cleaning arrangements in place which include additional cleaning time, daily wipe-down of high-touch surfaces and endless supplies of hygiene products including sanitisers and wipes.

### **NAPLAN:**

NAPLAN is being held in Week 4 from Tuesday 11<sup>th</sup> May to Thursday 13<sup>th</sup> May and involves students in Year 3 and 5. Tasks are held in the morning of each day for reading, language conventions and writing, and numeracy.

## **A-Days and GOLD Awards:**

We are making changes to our awards program. In the past we have held our Award Days (A-Days) four times a year, each carrying its own theme – Attitude and Approach to Learning, Citizenship, Creativity in a Key Learning Area, and Achievement in a KLA. We have decided to hold A-Days at the end of each semester with two themes in each. Gold awards will be presented separately each mid-term. A short presentation assembly will be held in the morning of the day followed by a morning tea for the recipients and their parents with the Principal.

## **Our Oval:**

Last year I met with DoE Facilities First re quotes for turfing the oval area on the K-1 site. Covid struck us and the manager of the company assisting the process was struck down with a life-threatening illness. We have resumed where we left off and I am looking forward to receiving quotes for two options: 1. Turfing the oval with natural grass and 2. Artificial grass.

There are pros and cons for both options which we are considering carefully and I am working closely with the DoE for their best advice on this whole process.

## **MATTERS FOR DISCUSSION:**

### **Outdoor Learning Area Update**

Llanie Kelly presented the concept plan designed by landscape architect (Fione Robbe) for the Outdoor Learning Area. The proposed area to have this is outside the Kids Castle area. The plan expands the current play equipment space with lots of natural material like rocks and logs. The plan protects existing trees, addresses trip hazards outside Kids Castle, adds additional interest including an obstacle course and includes areas for Kids Castle afternoon teas and a yarnning circle for an outdoor classroom.

Next steps is to finalise the design and then begin obtaining quotes for the work and to determine whether the work is to be undertaken as one development or in phases.

### **70th Year Anniversary**

The school will celebrate its 70th anniversary next year. Suggestion is to set up a committee to specifically plan and organise events

Those who would like to participate and asked to e-mail the P&C Secretary.

### **Beautification Project Update**

Several ideas are being discussed. Some ideas include Coloured Pencil statues to be installed at school entrances , painted bollards/murals within the school. These ideas are seeking final approval from Jeanette Cope.

### **McGrath Sponsorship**

McGrath has agreed to continue their current sponsorship arrangement.

## **Working Bees**

Sensory Garden working bee was held in Term 1.

It is noted that there is a need to have more coordination of working bees, so a suggestion is to advertise in the Newsletter to see who would like to volunteer to run/coordinate the various working bees .

## **MATTERS FOR NOTING:**

### *TREASURER'S UPDATE - Louisa Moynihan*

- Bank Account Signatories changes required have been completed.
- Thank you to all the families for all the P&C contributions. Term 1 P&C Contributions came in at \$63k.
- December BAS is yet to be lodged.
- 2021 Budget approval outstanding . Budget was discussed and approved.

### *SOCIAL & FUNDRAISING – Lynne Crozier*

There have been a numerous fundraising events, notably;

- Year 6 Ice Block fundraiser
- Launching of the Entertainment Book sales
- Year 1 cocktail Party

This term, there will be 4 cocktail events including the Mid Year Event

Events coming up include Science Under the Stars, School Disco, Year 6 Dinner in May and another later in the year and the Moonlight Cinema.

P&C Instagram page to be launched as another form of communication. The page will be used to communicate up coming events, amongst other uses.

### *BAND COORDINATOR & TREASURER - Alison Gee*

Last year has been challenging for the Band amidst Covid restrictions.

New conductor in the Intermediate Band has been appointed.

Registrations for new band members are looking promising and expected to have a decent sized senior band. Ideas to attract more , is the conducting of some Band showcases.

Band Camp planning for 2022 has commenced.

The Band committee is losing 3 key committee members this year, including Jacqui Menge ( Band Convenor), Alison Gee ( Secretary ) and a new Treasurer is required.

### *SPORTS COMMITTEE - Jane Godfrey*

Cross Country event was held recently, with Zone cross country taking place on 21 May.

A Sports Programme is currently being developed for Years 3-6, that will cover various sports , such as Martial Arts, Golf , Dance. This Programme will be designed to provide children in those years to "try before you commit" to a sport of their interest.

Athletics Carnival to be held next term.

### *WELLBEING Committee - Natalie Wise*

Last term for wellness we managed to concrete the URSTRONG program for the school.

We have the friendship 101 parent/child seminar next Wednesday night from 6pm online information and invites have been sent out with personal emails and the poster will be circulated amongst the year groups via the year Co ordinators.

We had a great talk by Luke Hines on friendship, self esteem, bullying and his journey from nearly giving up to finding himself and inspiring others to be brave and live your authentic life.

We managed to get the grant we received last year to be put towards the URSTRONG talk for next wed which is fantastic and the rest will go to health and well-being books for the library, at present the library corner has been put on hold.

Mindfulness mornings are in full swing on wed mornings in the shell 8.30-9.15 the kid's (19 of them) come and learn mindfulness with myself and Airie on of our well-being volunteers we will run this right through the term and revisit it at the end of term to see if we might continue. The children seem to be loving these sessions and I'm delighted to be able to give them a space to explore mindfulness with them.

All in all a pretty great first term! We look forward to the whole school roll out of URSTRONG in August and a cyber safety talk next term followed by a sleep talk in term 4.

Thank you and any suggestions please please don't be shy throw them our way we are here to help YOUR children and Jeanette and the teachers as much as we can.

Thank you to the well-being team and Jeanette who has championed us tirelessly!

### *GRANTS & SPONSORSHIP - Kurt Hegvold*

#### 1. Updates from Term1

1. Engaged Willoughby Council to secure alignment for WCC Community Grant expenditure against U R Strong program vs. previous library and learning enhancement program. Approval was received from Stuart Gibb (Community Development Team leader Willoughby Council) on 22/4 /21 to spend against the program. Urged us to spend funds and acquit this grant so we can apply again quickly for new grants.

#### 2. Updates for Term 2:

1. We applied to Sports Australia and were awarded a grant of \$3400 for Term 2, which will see a Softball program delivered to the CCPS students.
2. At the end of Term 1 we applied for the Woolworths Landcare Grant (\$1000 for planting and \$500 for a native bee program) and will find out in Term 2 if we are successful. Thank you to Llanie, Mrs Rao and Mrs Auld for their support on this application.
3. This week we submitted an application for the Active Australia Innovation Challenge grant which awards grants valued at \$10 000 each (up to 20 of them) for innovative community-based projects designed to get Aussies moving. We have submitted the grant to see support for the Obstacle course which is an integral part of the Outdoor Learning Playspace.

**Meeting ended at 9.55pm**

### **ACTION LIST**

Soyna Nunn to be contacted re support for the second hand uniform shop - **DONE** - Sonya advised all ok for the time being .

70th Year Anniversary Committee - Committee to be established. Advertisement has been done in Week 4 newsletter.

Working Bees - Coordinator to be appointed. Advertise in next Newsletter?

Beautification Ideas -Follow up with Jeanette Cope to provide feedback/ approval on ideas.

Dec BAS Lodgement - wasn't sure , bit is there anything that needs to be done to ensure lodgement ?

2021 Budget - there were some queries on the Wellness budget \$. Follow up is to understand from Nat Wise the Wellness budgeted amount. Otherwise, the Budget as tabled was approved.